

In Attendance:

Bill Millios, Coordinator

Neal Janvrin, Committee Member, Select Board Representative

Jose Rivera, Committee Member (remote)

Todd O'Malley, Committee Member

I. The Coordinator called the meeting to order at 6:30 pm. Bill, Neal and Todd were at the Town Hall and Jose was on speaker phone. All rose for the Pledge of Allegiance.

II. Neal made a motion to approve the minutes of April 19, 2021 as written. Todd seconded and the vote was unanimous 4-0.

III. Chairman's Report  
None

IV. Coordinator's Report

A. Bill reported on training and that Jose is doing great and filming Select Board meetings. Todd stepped up and is learning which is a great help. He also stated that their attention to detail is a great asset. This will help make scheduling easier and the keep the overall broadcast quality as high as possible.

B. There was discussion about the bulletin board and that there is new information being added. Neal mentioned that it was looking good.

C. Bill mentioned that RCTV has also purchased the Castus broadcast system that FCTV purchased last fall so we'll now be able to share broadcasting and graphics options with them if necessary.

D. Neal mentioned that they should take pictures of Town markers and the building or locations to show residents the history of the Town. Bill mentioned that he has been editing his interview with Town Historian Matthew Thomas and that he will be having another interview with him.

V. FCTV financials – The current working balance in the FCTV revolving account is \$20,989.61. Bill stated that there was an invoice from Access AV for \$1,100 from work done 5 months ago.

VI. Next meeting: Neal made a motion to hold the next meeting on **August 16, 2021**. Todd seconded the motion, and the vote was unanimous 4-0.

VII. With no further business before the committee Jose made a motion to adjourn the meeting at 6:41 pm. Neal seconded the motion, and the vote was unanimous 4-0.

Respectfully submitted,



Kathy Clement  
Recording Secretary